

# ISLE PEDI SPA

## EVENT REQUEST FORM

### Party Host Information

FIRST NAME

LAST NAME

PHONE NUMBER

ALTERNATIVE PHONE NUMBER (REQUIRED)

CREDIT CARD BILLING ADDRESS

### CREDIT CARD INFORMATION

We will call you to verify and obtain credit card information by phone once your request is submitted.

### Party Information

PARTY DATE

LOCATION (CHECK ONE)

5819 Kirby/Rice Village

2800 Kirby/West Ave

1415 S. Voss/Tanglewood

15556 Cutten Rd/Spring

PARTY TIME

### Number of Services

PEDICURES

MANICURES

PRINCESS PEDICURES

OTHER SERVICES

NUMBER OF PEOPLE ATTENDING

**NOTE:** Please attach a detailed attendee list of each Individual name(s) and service(s) that each person is Receiving. Isle pedispa will not be able to service Mini pedicure parties on Fridays or Saturdays.

\*\*\*Signature requirement to book reservation. By signing the Isle PediSpa Party Verification Form, admits an agreement from the Party Host the understanding of Isle PediSpa Party Reservation Terms and Policy. Also, an agreement of understanding that the information provided will be used if any cancellations or changes are made to reservation upon arrival of party date and time.

SIGNATURE

DATE

\*\*\*\*\* ISLE PEDI SPA STAFF ONLY \*\*\*\*\*

PARTY BOOKED BY:

DATE BOOKED:

# ISLE PEDISPA

## PARTY RESERVATION TERMS AND POLICY

We thank you for choosing Isle PediSpa as your party location. Please read the following terms of your party reservation so that we may better accommodate you and your guests. Please initial each section after reviewing.

### ISLE PEDISPA LATE ARRIVAL AND CANCELLATION POLICY:

\_\_\_\_\_ Isle PediSpa Staff prepares for your visit and reserves the allotted time for your appointments. Clients and/or parties that arrive more than 15 minutes late will only be accommodated for the remaining time of the appointment. We ask that all members in your party arrive promptly at the time of the reservation so our staff can service you accordingly.

\_\_\_\_\_ Cancellations must be made 48 hours prior to all appointments in your reservation. Any cancellation made upon the arrival of your reservation, or a no-show for the appointment, will incur a 100% charge of the services reserved.

### OUR FACILITY:

\_\_\_\_\_ Our main room has ten stations, which means ten individuals can be serviced at the same time. If your party exceeds ten people, the reservation time will be extended in order to accommodate two (+) groups of individuals.

\_\_\_\_\_ If your party does not occupy all ten stations, they will likely be filled by other patrons during your party. If you wish to keep your party private, speak with a salon representative to make such arrangements.

### ISLE PEDISPA TERMS:

\_\_\_\_\_ Isle PediSpa will not be able to service Mini Pedicure Parties on Fridays or Saturdays.

\_\_\_\_\_ Isle PediSpa provides spa services and a facility for your party. We do not charge a fee for the use of our facility. As before mentioned, this does not make your party private and will be open to our other clients.

\_\_\_\_\_ Isle PediSpa does not provide food services. As an amenity to our clients all services include a complimentary beverage. Parties are more than welcome to personally cater their party for the duration of time reserved for the party.

### PAYMENT:

\_\_\_\_\_ If the party wishes to pay together, the information provided will be used to charge for the party services, unless a different method of payment is preferred at the time and date of the reservation. Parties paying together will be charged with an 18% gratuity on all services received at the time of the party.

\_\_\_\_\_ If the party wishes to pay separately, the party host must inform all attendees in the party of The Isle PediSpa Reservation Terms and Policy. The terms and policy apply to all attendees in the party. Parties are more than welcome to personally cater their party for the duration of time reserved for the party.

The Staff at Isle PediSpa looks forward to servicing your party and would like to thank you again for choosing Isle PediSpa as your party location!

Please submit your completed form to: [Party@IslePediSpa.com](mailto:Party@IslePediSpa.com)

SUBMIT REQUEST